



## Enhanced Procedures to Ensure Safety of Patients, Employees, Instructors, Clinical Observers, Students, and Job Shadows

1. In order to ensure the safety of our patients, visitors, employees, physicians, students, and volunteers to the fullest extent possible, SPH shall require that all employees (including per diem and employed physicians), instructors, students, clinical observers, job shadows, and volunteers obtain their first dose of COVID-19 vaccine by October 1, 2021 and be fully vaccinated against COVID-19 by November 15, 2021 unless they:
  - a. Have been granted a medical or religious belief exemption along with a reasonable accommodation that meets SPH safety standards; or
  - b. Are pregnant as of October 1, 2021, in which case the individual covered by this policy may request a medical exemption. SPH will approve medical exemptions for current pregnancies for the duration of the pregnancy. After delivery and before return to work, the employee must provide proof of first dose of vaccination and subsequently complete the series.
2. Instructors, clinical observers, students and job shadows shall be required to self-monitor for symptoms, and not report for duty if they are exhibiting any signs or symptoms of COVID-19.
3. Students and job shadows will be actively screened at front door by hospital staff or front door clinic staff, to include symptom review. If clinical is with clinical instructor from educational institution this step will be done by the instructor.
4. Instructors, clinical observers, students and job shadows are required to report any known community exposure to COVID-19 or notification by public health by phone to clinical lead, Education Coordinator, and Employee Health Nurse.
5. Instructors, clinical observers, students and job shadows must maintain social distancing of 6 feet as much as possible.
6. Instructors, clinical observers, students and job shadows must follow staff masking requirements at all times. Requirements shall be communicated by clinical lead.
7. Rules around use of shared spaces, such as lunchrooms, cafeteria, printers, and workplace fitness center, etc., shall be communicated to student by clinical lead and must be followed by instructors, clinical observers, students and job shadows at all times.
8. No pot-luck style meals will be brought to SPH. If instructors, clinical observers, students and job shadows bring food into the facility for consumption by others, it must be pre-packaged in individual servings.
9. If utilization of a conference room is needed, the Education Department will book the room and precautions will be used.
10. Employees who wish to job shadow will follow all SPH guidelines relating to Covid-19 set in place by Employee Health and Infection Control.
11. To ensure the proper use of PPE in all areas follow unit specific guidelines.